

MINUTES

Meeting: Settlebeck Parent Teachers and Friends Association
Date: 20 September 2018
Time: 7.00pm
Venue: Red Lion, Sedbergh
Chair: Tom Hartley

1. Welcome

Tom Hartley Caroline Taylor Carol Moffat Sarah Campbell
Catherine Pennington

2. Apologies

Charlotte Wight Kate Waller Caroline Capstick

3. Sign Minutes of Previous Meeting

Signed by TH and agreed.

4. Matter Arising

PTFA Banners – need update from CC Action **CC**

Bags for School – update to follow from Karen Brewer Action **KB**

Second hand uniform shop like Sedbergh Primary?

Plans for a ceilidh were cancelled as was the whole school sponsored walk, but will look to do these next year though with time to plan thoroughly and PTFA will support Action **SC**

Easy fundraising page **Action SC / CT**

Induction pack information about PTFA was included in mailout to all new Yr7 students. SC will include on Settlebeck Facebook and web page etc. **Action SC**

5. Finance – Bank Account etc.

£702.12 in bank at present. Money from previous fundraising by PTFA went direct to the tennis court fund. Statements should now be going direct to CC.

Thanks from Settlebeck to PTFA for their support and donations which helped massively with the tennis court refurbishment. Windows have been done and the roof is the plan for next year. CM is on the Gala committee and will see if donations can be made too. Boys toilets and the playing field are also on the agenda. DFE are meeting with SC to talk about a pilot scheme regarding flooding.

CT mentioned she had been told that Sedbergh School were interested in working with Settlebeck regarding the field drainage issues and SC is going to meet with them along with MT from Sedbergh Primary.

6. Family Portraits – Sunday 14th October

This is the same day as the Truck-Pull. Portraits should have gone into Lookaround. TH passed poster and fliers to SC. Posters to go in Reception as well as hopefully the Haddock Paddock and Premier and be passed to Sedbergh Primary too. Music / Drama room to be used. **Action SC**

7. Future Fundraising – 100 club, Restaurant Night, Domino Drive

100 Club – KW to update at next meeting. **Action KW**

Domino Drive date to be confirmed and to go into Lookaround and be advertised on Facebook etc. Tea/Coffee & Cakes. Message out to parents regarding Raffle prizes. **Action SC**

Look into holding a Settlebeck Domino Drive in Hawes as well as a good proportion of students come from there so should be included in events. Need a venue. CM, CT and CMP each to approach Hawes parents to see if a venue can be found. **Action CM, CT, CMP**

CT suggested speaking to Sedbergh Primary and Howgill Harriers to see if Sedbergh Sports could become a more joint effort, with Settlebeck contributing, and increase the event to include more of the community so that the money raised overall does not reduce what Sedbergh Primary usually receive. SC will speak to MT about this. **Action SC**

Restaurant night – SC to speak to Helen Waring and update the PTFA on potential dates. Sell tickets in advance. **Action SC / HW**

8. Chairman position

TH will be stepping down as Chair but will take the AGM meeting and step down after that. An official email will be sent. SC thanked him for his great service to the PTFA.

Discussed the potential of having meetings in different places i.e. Hawes to encourage involvement from parents who might be interested in helping but don't want to travel to Sedbergh always for a meeting.

SC to write to parents to explain how the PTFA benefits the school. **Action SC**

9. AOB

Minutes to go onto the school website directly.

10. Date of Next Meeting

AGM Thursday 10th January 2019

CM to speak to Hawes parents and see if there is a date that PTFA could go to Hawes and update regarding what it is. **Action CM**

29th November is school Christmas fair – PTFA to do mulled wine / alcohol free drink on arrival for parents. SC to speak to Helen Waring to see if her catering groups could make mince pies to go with them. Use urn from school and ask Sedbergh Primary if could borrow theirs too? TH to speak to Carol regarding quantities purchased previously and will sort. Disposable hot-drink cups will need to be purchased. **Action SC / TH**

11. Meeting Closed

8pm