



## SETTLEBECK SCHOOL

### Person Specification – Cleaning Operative

While the list below is exacting, it is understood that different qualities will be exhibited to different degrees. The criteria below will be assessed using a combination of the letter of application, interview process and references.

Criteria	Essential	Desirable
Able to communicate clearly and follow instructions	√	
Cleaning and support services N/SVQ Level 1 OR equivalent experience/equivalent qualification, or willingness to train to achieve these		√
<b>Relevant experience</b>		
General cleaning work	√	
Previous experience in a similar post		√
<b>Knowledge and Skills</b>		
Ability to prioritise work	√	
Ability to manage time effectively	√	
Willing to undertake training if required	√	
Ability to communicate with a wide range of people	√	
Initiative and the ability to work with supervision	√	
Work as part of a team	√	
Be flexible to the changing demands of the post	√	
Take pride in a job well done	√	
Trustworthy and reliable	√	
<b>Safeguarding</b>		
All requirements of Settlebeck School's safer recruitment procedures	√	
<b>Special circumstances</b>		
Occasional attendance at meetings outside normal hours	√	